

TONASKET SCHOOL DISTRICT #404

“Focused on Learning, Linking Learning to Life”

SCHOOL BOARD MEETING AGENDA

Wednesday, March 27, 2019

In the Boardroom at 7:00 p.m.

1. 7:00 PM **CALL TO ORDER**
2. 7:03 PM **FLAG SALUTE**
3. 7:05 PM **ADDITIONS OR DELETIONS TO THE AGENDA**
4. 7:10 PM **HEARING OF INDIVIDUALS OR GROUPS** INFORMATION

The Board welcomes all present to this meeting. Anyone wishing to speak on an issue not on the agenda will be invited to speak once for up to three minutes. We may or may not discuss your issue at this meeting, more likely we will place it on a future agenda or refer the issue to the superintendent. Though we are unlikely to take any action this evening, we are very interested in hearing your concerns. You will be asked to come to the podium to make your comments.
5. 7:20 PM **CONSENT AGENDA** ACTION
 - A. Board Meeting Minutes:
 - a. [February 27, 2019](#)
 - b. [March 13, 2019](#)
 - B. [General Fund Warrants](#)
 - C. [Personnel](#)
 - a. Resignations:
 - i. Mike Larson - Head Girls Basketball Coach
 - D. [Gift to the District](#)
 - a. \$1,980 to FFA from Midway USA Foundation for trap shooting
 - E. Retroactive Pay for Classified Staff for September 1 - December 31, 2019 for:
 - a. *Extra Trips*
 - b. *Safety Meetings*
 - c. *Monthly Migrant Meetings*
 - d. *After School Driving*
 - e. *District Organized Monthly Meetings*
 - f. *Special Transportation Meetings*
 - g. *ES Winnie the Pooh Safety Presentations*
 - F. [Field Trip Requests](#)
 - a. *FFA State Invitational Trap Shoot, Wenatchee, April 12-13 - Matt Deebach*
 - b. *Chewelah Peak Learning Center, May 14-15 - Jeanette Holochoer*
 - G. [Surplus](#)
6. 7:25 PM **REPORTS** INFORMATION
 - A. District Science Fellows Presentation

Our district science fellows will be showcasing some of the work they have been doing.
 - B. [Food Service Report](#)

John Maupin, District Manager from Chartwells, and Shay O'Connor, Chartwells Food Service Manager for the district, will be at the meeting to provide the annual food service report.
 - C. [Transportation Report](#)
 - D. [Maintenance Report](#)
 - E. [Financial](#)

F. [Superintendent](#)

G. Principal - *written reports included in the board packet for board review: [ES](#), [MS](#), [HS](#)*

7. 8:30 PM **UNFINISHED BUSINESS**

A. Capital Projects Levy Update

INFORMATION

Mike Larson and I met with representatives from McDonald Miller, our ESCO (energy services company) to review projects, discuss financing options, review critical dates, and confirm points of contact for when they are on site. The following schedule was proposed:

1. *Collect Data Logs - 3/12/19*
2. *Schedule Boiler Analysis - TBD*
3. *Preliminary Cost and Savings report- 4/26/19*
4. *ESP/IGA (energy audit) completion - 5/17/19*

8. 8:40 PM **NEW BUSINESS**

A. [Bus Radio System Purchase](#) - See Memo

ACTION

B. [Tonasket School Board Protocol](#)

ACTION

Protocol #16 has been added to the Board Protocol document.

C. [Tonasket Strategic Plan and Goals for 2019-20](#)

ACTION

The goals discussed at our Work Session are reflected in this document now.

D. [Staffing Plan](#)

ACTION

This is the plan discussed at the last work session - it needs your approval.

E. June Board Meeting Date and Topics - [Board Calendar](#)

DISCUSSION

Since some board members cannot be at the June 26th meeting is has been requested that we move some of the topics from the board calendar to the June 12 work session.

9. 8:55 PM **POLICY UPDATES**

ACTION

A. First Reading Policy

a. [3230 BP Student Privacy and Searches](#)

The district is implementing biometric finger scan software in each building to increase the efficiency and security of the food service serving lines transactions. Each student will be required to scan their finger into our database. The images of the finger scan are not stored in any database at any time. Instead, the biometric software stores the finger scan as a calculated number making the software extremely secure.

B. Second Reading Policies

a. [2030 BP Service Animals in School](#)

WSSDA has revised this policy and procedure to reflect Substitute House Bill 2822 (2018) – Service Animal Misrepresentation. The legislation revised the definition of a service animal and added a penalty for the intentional misrepresentation of a service animal.

b. [3141 BP Non Resident Students](#)

WSSDA has revised this policy to specify that having an internal appeal process is good practice, but not required by the law, and parents have the option not to use a district's internal process before appealing to OSPI. Additionally, districts must provide parents with notification of the right to appeal to OSPI upon first denial, not only after parents have gone through a district-level appeal.

c. [3143 BP District Notification of Juvenile Offenders](#)

In making revisions, WSSDA specifically took a close look at questions and issues connected with the duties to share sensitive and confidential information.

d. [3226 BP Interviews and Interrogations of Students on School Premises](#)

e. [4310 BP District Relationships with Law Enforcement and other Government Agencies](#)

Districts and school staff needed a policy and procedure to inform them, step-by-step, of what to do. Thus, one of the important outcomes of that collaborative work was to distinguish the aspects of community relations from the aspects of student rights. This was accomplished by the creation of Model Policy and Procedure 3226 – Interview and Interrogations of Students on School Premises and the revision of Model Policy 4310 – District Relationships with Law Enforcement and other Government Agencies. The former addressed student rights while the later addressed aspects relevant to community relations.

f. [5700 BP Promoting a Fragrance-Free Environment - NEW](#)

There are many people who experience unpleasant physical effects from scented products and a growing number of people who suffer more severe reactions to these types of products and chemicals. This policy would help to protect staff that suffer in this area.

g. [5800 BP Fitness to Work/Attendance - NEW](#)

This policy is intended to strengthen our commitment to having staff focus on consistent attendance.

h. [6220 BP Bid or Proposal Requirements](#)

WSSDA revised this policy to reflect tighter threshold restrictions when (1) using state funds to make improvements or repairs and (2) using federal funds to procure goods. Additionally, the revisions provide information about public work projects within the \$75,000 to \$100,000 range.

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| 10. | 9:10 PM | MISCELLANEOUS | INFORMATION |
| | | A. Committee Reports | |
| | | B. Strategic Plan | |
| | | C. April 10 Community Outreach Board Meeting | |

The April 10 board meeting will be held in the Pine Creek area at the home of Barbara Green, 777 Pine Creek Road.

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| 11. | 9:15 PM | ITEMS FOR NEXT BOARD AGENDA | INFORMATION |
| | | A. School Board Calendar | |

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|-----|---------|---------------------------------|----------------|--------|
| 12. | 9:20 PM | EXECUTIVE/CLOSED SESSION | () Yes (X) No | ACTION |
|-----|---------|---------------------------------|----------------|--------|

Per RCW 42.30.110(1) Executive session(s) may be held to discuss: lease or purchase of real estate if there is a likelihood that disclosure would increase the price; consideration of the minimum offering price for sale or lease of real estate if there's a likelihood that disclosure would decrease the price; negotiations on the performance of a publicly bid contract; complaints or charges brought against a public officer or employee; qualifications of an applicant for public employment; performance of a public employee; qualifications of an applicant/candidate for appointment to elective office; to consult with legal counsel regarding: agency enforcement actions; potential litigation; legal risks of current or proposed actions.

Closed session(s) may be held to: consider the appointment, employment, or dismissal of a public officer or employee; to consider the acquisition or disposition of real estate; to consider professional negotiations, grievances, or mediation; or to consult with legal counsel.

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| 13. | 9:20 PM | ADJOURNMENT | ACTION |
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Individuals with disabilities who may need a modification to participate in the board meeting should contact the superintendent's office no later than three days before the meeting so that arrangements for the modification can be made.